# Portola Inn

## Wedding Packages for 2024 As of 07/01/2023

### Full Wedding and Reception

\$4,750 - \$7,000

- Up to 50 guests (\$4750)
- Up to 100 guests (\$7,000)
- Day use of both Guest House and Master Suite (Depending on Availability)
- Use of all venue areas: Oak Tree Garden Lawn & Terrace, Ancient Oak Terrace, and Carriage House & Terrace
- Tables, chairs, tablecloths & set up (added charge if not using Portola Inn items)
- 5 Planning consults (via onsite mtgs. phone or email) with the site coordinator
- 5 Hours on site for your Wedding and Reception guests
- Arrival up to 5 hours before your ceremony
- Rehearsal, set up, drop offs the evening before your ceremony
- Assistance choosing & coordination of vendors: caterer, bakery, photographer, DJ, officiant, florist, and other vendors as needed

### Simple Wedding and Reception

\$2,950

- Up to 30 guests
- Day use of Master Suite OR Guest House, (Depending on Availability)
- Choice of venue space: Oak Tree Garden Lawn & Terrace, or Carriage House
- Tables, chairs, tablecloths & set up of Portola Inn items
- 2 Planning meetings with the site coordinator
- 3 hours of site use for your ceremony and a simple reception
- 2 hours set up, 1 hour clean up
- Assistance choosing & coordination of vendors caterer, bakery, photographer, DJ, officiant, florist if needed

### Micro-Ceremony and Greeting

\$1.950

- Up to 10 guests
- Day use of Master Suite OR Guest House, (Depending on Availability)
- Choice of venue space Oak Tree Garden Lawn & Terrace, or Carriage House
- Tables, chairs, tablecloths & set up of Portola Inn items
- 2 Planning meetings with the site coordinator
- 2 hours site use for your ceremony and cake/champagne greeting
- 1 hour set up, 1 hour clean up
- Assistance with choosing vendors bakery, photographer, DJ, officiant, florist
- Cake and champagne service (cake and champagne provided by you)